



## Council Report

To: The Honorable Mayor and City Council

From: Tanya Wilson-Sejour, Interim Planning Manager

Date: December 10, 2013

RE: **AWARD OF FISCAL YEAR 2013-2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE AWARD OF FISCAL YEAR 2013-2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO NOT-FOR-PROFIT COMMUNITY BASED ORGANIZATIONS (CBOs); AND PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

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### **STAFF RECOMMENDATION**

It is respectfully requested by the Community Planning & Development staff that the Mayor and Council hear presentations from Community-Based Organizations (CBOs) that submitted proposals for FY 2013-2014 CDBG funding, review staff recommendations, and provide its recommendations and/or concurrence for submission to the City Council.

### **PLANNING COMMISSION RECOMMENDATION**

At its regular meeting on November 5, 2013, the Planning Commission heard presentations, reviewed and discussed the proposals submitted by the CBOs. The Planning Commission unanimously voted 5-0 in concurrence with staff's recommendation. The Planning Commission is requesting that the City Council concur and award funds based on their recommendations.

### **BACKGROUND**

The Department of Community Planning & Development has scheduled presentations by the various CBOs that submitted proposals to the City for C.D.B.G. funding. These presentations will take place during the regularly scheduled City Council meeting on Tuesday, November 26, 2012, at 7:00 p.m., in the Council Chambers, 2<sup>nd</sup> floor of City Hall. The applicants were invited to make a brief presentation, and be available for questions and answers. A letter was sent to each organization informing them of the meeting date, time and place.

### **ADDITIONAL INFORMATION**

Pursuant to U.S. HUD regulations, and consistent with the Fiscal Year 2013-2014 Action Plan (Resolution # 2013-91) adopted by the City Council on July 9, 2013, the total amount of federal funding available under the Public Service category is \$118,482. The City has customarily allocated \$15,000 for the North Miami Foundation for Senior Citizen's Services from the Public Service category, \$30,000 was allocated to the Youth Employment Summer Program, leaving a balance of \$73,482 for awards to not-for-profit

community organizations. Thirteen (13) proposals, with total requests for \$288,332 were received from the CBOs for FY 2013-2014 CDBG funding.

The evaluation committee included staff from the Community Planning and Development Department, the Police Department and the North Miami Library. Each proposal was evaluated on the following criteria:

1. Project is eligible and meets one of the three broad National Objectives:
  - **Principally benefits low/moderate income persons;**
  - **Prevents or eliminates slum or blight;**
  - **Addresses an urgent need or problem in the community**
2. Project fits into the community priorities set out by the City of North Miami's FY 2010-2015 Consolidated Plan;
3. Prior experience with CDBG related activities; and/or prior experience with other grant programs, and proven record carrying out similar projects in the community;
4. Financial capacity and financial stability, as indicated by funding sources and amounts over time;
5. Adequate staffing;
6. Organizational strength; and
7. Performance Measurement, to indicate program impact on community or in lives of persons assisted;
8. Past performance including compliance and timeliness

The attached Table provides information regarding the Community-Based Organizations; i.e. the name, address, a brief description of each proposed activity, whether the proposed activity meets the CDBG National Objectives, and the amount of funding requested. In addition, the table includes funding recommendations by the City Staff and the Planning Commission.

- Attachments:
- 1) Table of Proposals and Funding Recommendations
  - 2) CBO Proposal Scores
  - 3) Public Notice
  - 4) Resolution



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF NORTH MIAMI, FLORIDA,  
APPROVING THE AWARD OF FISCAL YEAR 2013-2014  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
FUNDS TO NOT-FOR-PROFIT COMMUNITY BASED  
ORGANIZATIONS (CBOS); PROVIDING FOR AN  
EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

**WHEREAS**, the City of North Miami ("City") was awarded U.S. Department of Housing and Urban Development Community Development Block Grant ("CDBG") funds in fiscal year 2013 to provide funding for various community and economic development programs and projects; and

**WHEREAS**, since 1999, the City has awarded CDBG funds to not-for-profit community based organizations ("CBOs") in order to provide social services to the City's at-risk population; and

**WHEREAS**, on July 9, 2013, the Mayor and City Council approved the City's Fiscal Year 2013-2014 Action Plan wherein CDBG funds, in the amount of Seventy-Three Thousand Four Hundred Eighty-Two Dollars (\$73,482.00), were set aside for not-for-profit community based organizations' social services activities.

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

**Section 1.**     **Approval of Award.** The Mayor and City Council of the City of North Miami, Florida, hereby approve the award of Fiscal Year 2013-2014 Community Development Block Grant (CDBG) funds to not-for-profit Community Based Organizations (CBOs), as enumerated in Exhibit "A", attached hereto.

**Section 2.**     **Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by a \_\_\_\_\_ vote of the Mayor and City Council of the City of North Miami, Florida, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
LUCIE M. TONDREAU  
MAYOR

ATTEST:

\_\_\_\_\_  
MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
REGINE M. MONESTIME  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Vote:**

Mayor Lucie M. Tondreau	_____ (Yes)	_____ (No)
Vice Mayor Scott Galvin	_____ (Yes)	_____ (No)
Councilperson Carol Keys, Esq.	_____ (Yes)	_____ (No)
Councilperson Philippe Bien-Aime	_____ (Yes)	_____ (No)
Councilperson Marie Erlande Steril	_____ (Yes)	_____ (No)



## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2013-2014 FACT SHEET

### **Overview of CDBG**

The Department of Housing and Urban Development's (HUD) Office of Community Planning and Development (CPD) seeks to develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment and expand economic opportunities for low and moderate income persons. CDBG is one of the programs used to achieve this goal. To that end, it creates partnerships with other levels of government and the private sector, including for-profit and nonprofit organizations. The nonprofit component includes public services.

### **National Objective**

To be eligible, all CDBG funded activities must meet at least one of the three national objectives.

- 1) Benefiting low and moderate (L/M) income persons
- 2) Aiding in the prevention or elimination of slums or blight
- 3) Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. *Examples of urgent need are major catastrophes or emergencies such as floods and hurricanes.*

However, for public services, the activities generally fall in the Low-Moderate Income Category.

### **Eligible Activities & Related Costs**

The CDBG regulations allow the use of grant funds for a wide range of public service activities, including, but not limited to: Employment services (e.g., job training); Crime prevention and public safety; Child care; Health services; Substance abuse services (e.g., counseling and treatment); Fair housing counseling; Education programs; Energy conservation and Services for senior citizens.

CDBG funds may be used to pay for labor, supplies, and material as well as to operate and/or maintain the portion of a facility in which the public service is located. To utilize CDBG funds for a public service, the service must be either:

1. A new service;
2. A **quantifiable increase in the level of an existing service** which has been provided by the state or another entity on its behalf through state or local government funds in the 12 months preceding the submission of the state's Consolidated Plan and Annual Action Plan to HUD.

### **15% CAP**

The amount of CDBG funds obligated within a program year to support public service activities may not exceed 15% of the total grant awarded to the grantee for that year plus 15% of the total program income it received in the preceding program year.

### **Status of Current Applications**

Pursuant to U.S. HUD regulations, and consistent with the Fiscal Year 2013-2014 Action Plan (Resolution # 2013-91) adopted by the City Council on July 9, 2013, the total amount of federal funding available under the Public Service category is \$118,482. The City has customarily allocated \$15,000 for the North Miami Foundation for Senior Citizen's Services from the Public Service category, \$30,000 was allocated to the Youth Employment Summer Program, leaving a balance of \$73,482 for awards to not-for-profit community organizations.





**REQUEST FOR PROPOSALS** (RFPs) for public service activities will be received **beginning September 30, 2013**, from not-for-profit Community Based Organizations (CBOs) for FY 2013-2014 funding through the FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. The **deadline** to submit proposals is **Friday, October 18, 2013, at 4 p.m.** RFPs must be submitted on forms issued by the City of North Miami, and will be available beginning September 30, 2013 at the City of North Miami Community Planning & Development Department, 12400 N.E. 8<sup>th</sup> Avenue, Monday through Friday, between 8:30 a.m. and 5:00 p.m.

A **WORKSHOP** to provide technical assistance for proposal submissions will be conducted on **Wednesday, October 9, 2013, 11:00 a.m. to 2:00 p.m.** in the North Miami Public Library, 835 N.E. 132<sup>nd</sup> Street, North Miami, Florida.

Total allocation available for CBO funding is \$73,482.

Community Planning & Development  
City of North Miami

**CBO PROPOSAL SCORES**  
**F.Y. 2013 – 2014 C.D.B.G. FUNDING**

<b>No.</b>	<b>Organization Name</b>	<b>TW</b>	<b>CF</b>	<b>CK</b>	<b>JO</b>	<b>LG</b>	<b>TOTAL SCORE</b>	<b>AVG Score</b>
1.	Experts Resource and Community Center, Inc.	68	71	60	71	85	355	71
2.	Family Impressions Foundation, Inc.	80	70	74	66	90	380	76
3.	Food for Life Network, Inc. – “Home Delivered Groceries for People Living with HIV/AIDS	83	77	82	84	95	421	84
4.	Haitian Elderly Center.- “Home Care For The Frail Elderly” (TGNl)	84	83	85	84	88	424	85
5.	Jewish Community Services of South Florida, Inc.-“JCS Supported Employment”	97	95	76	95	85	448	90
6.	North Miami Foundation for Senior Citizens' Services, Inc. – “Home Delivered Meals Program”	85	88	100	95	80	448	90
7.	Police Athletic League of North Miami	91	92	95	89	79	446	89
8.	Prosperity Social and Community Development Group, Inc.	84	85	82	88	75	414	83
9.	Russell Life Skills and Reading Foundation, Inc.-“ North Miami Russell Reading Room”	92	88	100	90	69	439	88
10.	Sant La, Haitian Neighborhood Center, inc.	76	78	63	81	73	371	74
11.	Switchboard of Miami, Inc.	50	54	81	59	70	314	63
12.	World Literacy Crusade of Florida, Inc.	63	64	77	66	39	309	62
13.	Youth Education through Sports (Y.E.S)	58	62	66	71	76	333	67



PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS  
F.Y. 2013 - 2014

EXHIBIT A

Organization Name, Address, Phone	Grantee F.Y. 2012- 2013	Program Type	Project Name & Brief Description	Grant Requested	Staff Recom- mendation	Planning Commission Recom- mendation	Council Award	Activity Meets National Objective
Experts Resource and Community Center, Inc./ <b>ATTN: Danny Felton</b> 610 NW 183 <sup>rd</sup> Street, Suite 202 Miami Gardens, FL 33169 (305) 652-7616	No	Low Income Persons	<b>“ERCC and Youth Financial Fitness”</b> will provide North Miami residents homebuyer workshops and counseling; Increase homebuyers through pre/post purchase counseling, one-on-one counseling, credit analysis and remediation and foreclosure prevention and general financial literacy target for youth.	\$10,000	\$5,000	\$5,000		Yes
Family Impressions Foundation, Inc. <b>ATTN: Shirley Plantin</b> 525 NE 125 <sup>th</sup> Street North Miami, FL 33161 (786) 344-7780	No	Youth	<b>“Youth Success 101”</b> will 3.5 hours of various afterschool services to 20 students including homework assistance, leadership development, social development, character building, peer mentoring and parent empowerment.	\$24,968	\$5,000	\$5,000		Yes
Food for Life Network, Inc. <b>ATTN: Mr. Tom Pietrogallo</b> 3510 Biscayne Boulevard, Suite 209 Miami, FL 33137 (305) 576-1234, X 283	Yes	Persons w/HIV	<b>“Home Delivered Groceries for Persons Living with HIV / AIDS”</b> will provide ????? low and moderate income North Miami residents living with HIV/AIDs, with weekly home delivered groceries to prepare 21 nutritionally balanced meals and snacks.	\$12,420	\$6,982	\$6,982		Yes
Haitian Elderly Center <b>ATTN: Daniel Calixte</b> 822 N.E. 125 <sup>th</sup> Street, Suite 102 North Miami, FL 33161 (305) 893-2244	Yes	Seniors	<b>“Homecare for the Elderly”</b> will provide six (6) frail elderly North Miami residents with six hundred (600) hours of home health care services including homemaker and personal care services.	\$10,000	\$7,500	\$7,500		Yes
Jewish Community Services <b>ATTN: Tom Fleischmann</b> 735 N.E. 125 <sup>th</sup> Street North Miami, FL 33161 (305) 899-1587, ext 175	Yes	Disabled Persons	<b>“JCS Supported Employment Program”</b> will provide developmentally disabled North Miami residents with pre-employment skills, place them on jobs and provide job coaching and on-the job training.	\$10,000	\$9,000	\$9,000		Yes

AN ACTIVITY MUST MEET ONE OF THE FOLLOWING NATIONAL OBJECTIVES TO BE ELIGIBLE:

1) The activity must benefit low- and moderate-income persons; 2) The activity must address slum and blight; or 3) The activity must meet a particularly urgent community development need



PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS  
F.Y. 2013 - 2014

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Organization Name, Address, Phone	Grantee F.Y. 2012- 2013	Program Type	Project Name & Brief Description	Grant Requested	Staff Recom- mendation	Planning Commission Recom- mendation	Council Award	Activity Meets National Objective
North Miami Foundation for Senior Citizens' Services, Inc. <b>ATTN: Debbie Kleinberg</b> 620 N.E. 127 <sup>th</sup> Street North Miami, FL 33161  (305) 893-1450	Yes	Seniors	<b>"Home Delivered Meal Program"</b> will provide eleven (11) frail seniors with 2,864 nutritious meals, annually.	\$10,000	\$8,000	\$8,000		Yes
Police Athletic League of North Miami <b>ATTN: Michael Chery</b> 12460 NE 13 <sup>th</sup> Place North Miami, FL 33161  (305) 899-2626	No	Youth	<b>"Police Athletic League of North Miami"</b> will provide 250 students peer tutoring, monitor GPA, attendance monitoring and recreation sports like boxing, basketball and track and field in partnership with North Miami Parks & Rec.	\$10,000	\$9,000	\$9,000		Yes
Prosperity Social and Community Development Group, Inc. <b>ATTN: Nadege Vilsaint</b> 12580 NE Miami Court North Miami, FL 33161  (305) 308-5899	No	Employment and Literacy	<b>"Connecting the Bridge through Literacy"</b> will provide parents with basic literacy skills to increase employability through informative and interactive workshops focusing on professional and social skills. The program also has a parental involvement strategy which allows students to interact through school activities, reading and concentration games in partnership with the North Miami Library.	\$20,000	\$7,500	\$7,500		Yes
Russell Life Skills and Reading Foundation <b>ATTN: Pauline D'Oyley</b> Director of Education and Programs 5400 S. University Drive, Suite 506 Davie, FL 33328-5314  (954) 921-3787	Yes	Youth	<b>"Russell Reading Room – North Miami"</b> will provide up to fifty (60) youths with an after-school program of reading comprehension, phonics instruction, vocabulary building, creative writing and monthly presentations from community leaders and mentors encouraging youths to make positive choices. Centers are Sunkist and Griffing Parks	\$30,000	\$8,000	\$8,000		Yes

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PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS

F.Y. 2013 - 2014

EXHIBIT A

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Sant La, Haitian Neighborhood Center, inc./ <b>ATTN: Gepsie M. Metellus</b> 5000 Biscayne Blvd., Suite 110 Miami, FL 33137  (305) 305-4980	No	Employment for low- income persons	<b>“Financial Stability for North Miami Residents”</b> will provide North Miami residents employment counseling in order to be more employable, assist with resume preparation and job search, referrals to job fairs and financial literacy support.	\$123,444	\$7,500	\$7,500		Yes
Switchboard of Miami, Inc. <b>ATTN: Alexandra Schneider</b> 190 NE 3 <sup>rd</sup> Street Miami, FL 33132  (305) 358-1640 ext 1115	No	Seniors	<b>“Seniors Never Alone Program”</b> will provide approximately 60 seniors with a phone call once or twice a week in an effort to combat alienation and depression.	\$10,000	\$0	\$0		<b>Not Sure: clients may not be low income</b>
World Literacy Crusade of Florida, Inc. <b>ATTN: Thema Campbell</b> 6015 NW 7 <sup>th</sup> Avenue Miami, FL 33127  (305) 756-5502	No	Health and Fitness	<b>“It’s Hip to be Fit Summit”</b> will provide healthy cooking demonstrations, fitness and nutrition classes, health and wellness workshops and medical screenings.	\$7,500	\$0	\$0		<b>Not Sure: need more info on target group</b>
Youth Education through Sports (Y.E.S) <b>ATTN: Mario Apollon</b> 1525 N.W. 124 Street North Miami, FL 33167  (305) 335-2967	<b>Forfeited funds allocated</b>	Youth	<b>“Y.E.S. Academy”</b> will provide 50 students, age 6-18, structured physical activity to promote health, tutoring sessions for academic achievement, cultural activities and youth crime and gang prevention workshops.	\$10,000	\$0	\$0		Yes

AN ACTIVITY MUST MEET ONE OF THE FOLLOWING NATIONAL OBJECTIVES TO BE ELIGIBLE:

1) The activity must benefit low- and moderate-income persons; 2) The activity must address slum and blight; or 3) The activity must meet a particularly urgent community development need